January 24th, 2019

Dear Families,

As you may already know, each year we take our entire 7th grade on a two night trip to Washington, DC. The purpose of the trip is the visit the various museums and learn more about our country's history. The trip is also a great community building activity for the 7th grade. This year, our trip to Washington DC will be from Monday, March 4th to Wednesday, March 6th. While we travel to and from NYC to Washington DC via bus, the trip involves a lot of walking around Washington DC and the various museums. It also involves a lot of standing as we wait in long lines and often go on tours of many monuments. If this poses some difficulty to your child, please contact Patti Burr (patti.burr@salkschool.org) immediately so that we can figure out how best to accommodate your child on this trip.

Please know that we will collect student cell phones each night around 9pm and return them around 8am each morning. If you have an emergency and need to reach your child, please contact Patti Burr 347-563-5144 or Rhonda Perry at 718-308-1551. See attached for additional information about the trip.

We look forward to a wonderful visit to Washington, DC.

Sincerely,
The Seventh Grade Team
THINGS TO BRING

(Note: Many government buildings no longer permit backpacks etc. Please do not bring expensive items or a lot of cash. You may need to leave backpacks on the bus.)

- Snacks for the bus ride
- Spending money for souvenirs, snacks and recreation games (up to $30)
- Make sure you bring quarters if you want to play video games in the recreation room.
- Comfortable walking shoes
- Umbrella (bring if it fits in your backpack; museums won’t allow otherwise.)
- Light or heavy jacket depending on weather forecast
- Appropriate sleepwear
- Toiletries (toothbrush, toothpaste, deodorant, sun block, etc.)
- Any necessary self-administered medication (chaperones will not give students any medication, including over the counter drugs.)
- Books (for the bus & free time)
- Hat & sunglasses
- Casual clothes suitable for warm and cold weather (NO formal clothes)
- Students will be given a t-shirt required to wear during activities.

THINGS NOT TO BRING

- Expensive jewelry and electronics
- Towels, sheets, sleeping bags (4H provides linens and towels).

OPTIONAL
(See our policy)

*OUR POLICY (for any of the items listed in the above categories) Teachers and chaperones are NOT responsible for and will NOT investigate lost and/or stolen items
Here are some important details you must discuss at home so that you are prepared properly.

**Important Form Information**
Please keep this page (double sided) for your information. The 2nd page, (also double sided) needs to be filled out and signed, as well as the DOE overnight/extended day trip form. **Parent Chaperones Needed! See third page.**
Both forms along with the payment must be returned to Patti in room 423 by Wednesday, February 13th.

**The trip cost is $315 due February 13th.**
Please feel free to call Patti at 212-614-8785 ext. 4230 for any financial concerns you may have. We expect all of our 7th graders to be able to attend this wonderful experience.

**Departure, Return and Accommodations Information:**
Students should eat breakfast and bring a packed snack on the day of departure. They should report with their luggage to Salk by 7:15am on Monday, March 4th, 2019. We will leave shortly after 7:30am, so that we arrive in Washington around 12:30pm. We will return to Salk on Wednesday, March 6th at approximately 3:00pm. Parents and students should make arrangements ahead of time for going home from Salk on Wednesday, March 6th.
We will be staying at the National 4H Center. It is a youth conference facility located in Chevy Chase, Maryland. You can learn more about the facility by checking its website at [http://www.fourthcouncil.edu](http://www.fourthcouncil.edu). The number is 301-961-2840. The 4H number should only be used in dire emergencies.
There will be three large bus groups who will travel to different activities together. Students will be in groups of 8-10 and will be assigned one adult chaperone that they must always check in with. This chaperone will expect complete cooperation from all students throughout the trip. **Please discuss behavior expectations at home.**

**ITINERARY**
There will be three separate groups on rotating itineraries which will all include visits to the following locations. We will distribute final itinerary once completed.

- Newseum [http://www.newseum.org](http://www.newseum.org)
- Smithsonian Museums [www.si.edu](http://www.si.edu)
- The Capitol [www.visitthecapitol.gov](http://www.visitthecapitol.gov)
- National Mall (including the Lincoln Memorial, Korean War Memorial, World War II Memorial and the Vietnam Veterans Memorial Wall)
- Franklin D. Roosevelt Memorial (Please turn over for packing list)
I fully understand the information about the March 4th- March 6th trip to Washington, D.C. I have discussed drop-off and pick-up information with my child.

I understand that the policy of the school will be to contact the parent or guardian before taking a student to the doctor or a hospital. However, in the case of an emergency, or when the parent or guardian cannot be reached, I understand that my child will be transported to the nearest hospital.

The following is a list of medications that my child requires and will have with him/her.

My child has the following allergies:

My child has the following dietary requirements:

Child’s Full Name ___________________________  Class ___________________________

Parent’s Full Name ___________________________  Parent’s Signature ___________________________

*Return to Patti completed
Payment form

7th Grade Trip
Washington D.C.
March 4th-March 6th
*Please return payment (check or cash) attached to forms promptly to Patti: Room 423
Check made out to Salk School of Science.
Payment & Forms due by February 13th
Total cost of trip = $315.00

Price includes: round trip transportation, 2 nights hotel, tours, two breakfasts, three lunches, two dinners, and lots of recreation and a full day time itinerary.
Attendance on the trip depends on meeting all behavioral expectations in school. Payment may not be returned for students who are denied attendance based on school discipline issues.

Name: ____________________________ Class: ________
Parent's Signature: ____________________________

______I am enclosing $_______ to cover the cost of the trip.

_____ Enclosed is an additional donation to support another student $______.
_____ I am interested in chaperoning this trip.
_____ I am enclosing $150. for myself to chaperone.

There will be a chaperone meeting before the trip Tuesday, February 26th at 2:30 pm in Room 502 to go over details.....
Name ___________ Class_______ Phone
#/Email____________
NOTE: Additional trip information may be attached to this form based upon the unique circumstances of a particular trip. All other modifications require approval of the Office of Legal Services.

PARENT NOTIFICATION/CONSENT FORM
OVERNIGHT/EXTENDED DAY TRIP

Name: ____________________________ Class: ____________________________

School (list additional trip sponsors when applicable): Satk School
Trip Date: 3/4/2019

Trip Coordinator: Patti Burr/Ron Leveiti

Destination: 4-H Center, Chevy Chase, Maryland ➔ Washington D.C.

Departure Site: Satk School
Departure Time: 7:30 a.m.

Return Site: Satk School
Return Time: 3:15 approximate 3/6

Mode of Transportation: Luxury Bus

Name of Hotel and Telephone No. (If Overnight Trip): National 4-H Youth Conference Center

Purpose of Trip: Educational

Specific Clothing / Equipment Required for this Trip: ____________________________

This trip will include the following physical and sports activities (e.g. swimming, horseback riding, ice skating, skiing, boating, etc.) N/A

a) I understand that there are risks of injury associated with the above-listed physical and sports activities and I consent to my child’s participation in all these activities except for the following:

b) Please indicate below any permanent or temporary medical or other condition, including special dietary and medication needs, or the need for visual or auditory aids, which should be known about your child:

c) I agree that in the event of an emergency injury or illness, the staff member(s) in charge of the trip may act on my behalf and at my expense in obtaining medical treatment for my child.

d) I am responsible for getting my child to and from the departure and return sites identified above. I understand that my child shall be accompanied by staff member(s) while traveling from the departure site to the destination site, and from the destination site to the return site.

e) I understand that it is within the school’s discretion to change travel, accommodations and other arrangements as it deems necessary. I will be informed of such changes as soon as practicable.
f) I understand that the school is not responsible for actions of these commercial entities, including but not limited to, lost luggage, unsatisfactory quarters, and refunds.

g) I understand that my child is expected to behave responsibly and to follow the school's discipline code and policies.

h) I agree and understand that I am responsible for the actions of my child. I release the school from all claims and liabilities that arise in connection with the trip, except if due to the negligence of school officials.

i) I understand that students who violate the school's discipline code may be excluded by the school from participating in a trip. Additionally, I understand that if a serious or reported violation occurs while on the trip, it is within the school's discretion to send my child home from the program, of which I will be informed. I understand that if my child is sent home early, I am responsible for all costs associated with such early departure and forfeit any monies paid that are not refunded to the school.

j) I understand that students who violate the school's discipline code may be excluded by the school from participating in a trip.

k) In an emergency I can be reached at: Day: ( ) Evening: ( )

Additional Contact: Name: ( ) Day: ( ) Evening: ( )

l) I give my permission for my child to participate in this school trip.

(Signature of Parent/Guardian) (Date)

** STUDENT DECLARATION **
(to be signed by Middle School and High School students)

I have read this form and I understand that I am to act on this trip in the same responsible manner in which I am expected to conduct myself in school.

(Signature of Student) (Date)